



FINAL YEAR PROJECT 1 (PSM 1) UTMSPACE

[SCSR, SCSJ and SCSV 3032]

ACTIVITIES SCHEDULE (Session 1 2020/2021)

	Activity	Date	Week	Actions
1.	PSM1 Special Briefing by School of Computing (SC) PSM Coordinator	17/10/20 - online	1	Student, PSM Coordinator
2.	Student - PSM Project Supervisor Arrangement		1	PSM Coordinator, Student, SV
3.	Student submit to Supervisor ONE filled up copy of PSM1 Project Proposal Form (PSM.SC.SPACE.01)	25/10/20	2	Student, Supervisor
4.	Supervisor return to Student The approved copy of PSM1 Project Proposal Form (PSM.SC.SPACE.01)	30/10/20	3	Student, Supervisor
5.	Student submit to PSM Coordinator The approved copy of PSM1 Project Proposal Form (PSM.SC.SPACE.01)	31/10/20	3	Student, PSM Coordinator
6.	Student – Supervisor Meeting (min 3 times) - Student download the PSM Project Log Book – (PSM.SC.SPACE.02) for reporting the PSM 1's progress.	Student + Supervisor Time		Student + Supervisor
7.	Important: Deadline for Drop Subject (If Not, E Grade (Fail) will be given for an incomplete project)	13/12/20	9	Student
8.	Student submits to Supervisor Project Draft Report	10/1/21	13	Student
9.	Reviewing period of Project Draft Report by Supervisor	10/1/21 - 16/1/21	13	Supervisor
10.	Report correction period for Student based on Supervisor's comments	Until 23/1/21	14	Student, Supervisor
11.	<p style="text-align: center;">PSM 1 PRESENTATION</p> <p>Student Prepare:</p> <ul style="list-style-type: none"> i. ONE copy of PSM1 Project Proposal Report for Examiner ii. ONE copy of PSM1 Evaluation Form - (PSM.SC.SPACE.03) for Examiner iii. Power point slide for Presentation <p>After presentation, Examiner:</p> <ul style="list-style-type: none"> a) submit evaluation form to PSM Coordinator b) discuss correction with student 	24/1/21 (to be confirmed later)	15	Student, PSM Coordinator Examiner
12.	Student keeps the PSM 1 Log Book and continue reporting Project 2's progress next			Student
13.	PSM Coordinator submits the finalized PSM1 Result to the a) Academic Office	31/1/21	16	PSM Coordinator

Form Required:

- **PSM 1 Project Proposal Form (PSM.SC.SPACE.01)**
- **PSM 1 Evaluation Form (PSM.SC.SPACE.02)**
- **PSM Project Log Book (PSM.SC.SPACE.03)**

SC PSM UTMSPACE Coordinator:

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