

Hadijah Jaffri  
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Taman Sri Tebrau  
81800 Ulu Tiram  
JOHOR

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The Principal  
Smarter School of Learning  
Jalan Duta  
5100 KUALA LUMPUR

26 APRIL 2018

Dear Sir/Madam,

Application of Post of Preschool Teacher

Your advertisement for a preschool teacher caught me eye and as I appear to be a perfect match for this position. I am eagerly applying for the vacancy.

2. As an accomplished teacher with over two years' experience in the field of education. I am well positioned to join your school. I am confident that I will make a positive impression on your students. I am good with children and interact well with them. My experience and confidence come from a track record of responsibility and commitment in my present work as a part-time preschool teacher. I have to leave my present preschool due to end of contract which is not renewed.

3. I am comfortable working independently or as part of a team. Children in the class have always been priority, irrespective of race and religion. Children have been sent to the school and so it is my principle that they should receive proper education and guidance. The nature of my teaching and childcare course has prepared me for this role.

4. I have read through your school objectives and I am sure that I will be a valuable asset to your school. I will definitely contribute positively towards increasing the school's level of excellence in child education. In addition to all these, I possess a pleasant personality and character references which I can present to you when I am called for an interview. I look forward to calling you in a few days' time to arrange an interview at a mutually convenient time.

5. Please find the relevant documents enclosed.

6. Thank you for taking the time to consider this application and I look forward to seeing you in the near future.

Yours faithfully,

(HADIJAH JAFFRI)