TEACHING EXCELLENCE SYSTEM

Teaching and Learning Unit

UTMLead

Teaching Excellent System (TES)

- **Objektif TES:**
  - Memantau kualiti pengajaran
  - Merai staf yang cemerlang dalam pengajaran
  - Segala bukti yang dikumpulkan secara sistematik bagi tujuan pelaporan kepada UTM & KPT
  - Maklumat yang dikumpul dapat digunakan bagi membantu kenaikan pangkat seseorang staf akademik yang memilih laluan kerjaya pengajaran (DCP).

National policies

Malaysia Education Blueprint 2015-2025
Shift #9 GLOBALISED ONLINE LEARNING

Key initiatives include:
- Launching MOOCs in subjects of distinctiveness
- Making online learning an integral component
- Establishing the required cyber infrastructure

National e-learning Policy (Dasar e-Pembelajaran Negara or DePAN)

- framework for quality e-learning deployment at Malaysian HLIs and is made up of five pillars.
- These pillars are infrastructure, structure of organisation, curriculum and content, professional development, and enculturation to enable HLIs to implement their e-learning initiatives.

Malaysia Education Blueprint 2015-2025 (Higher Education)
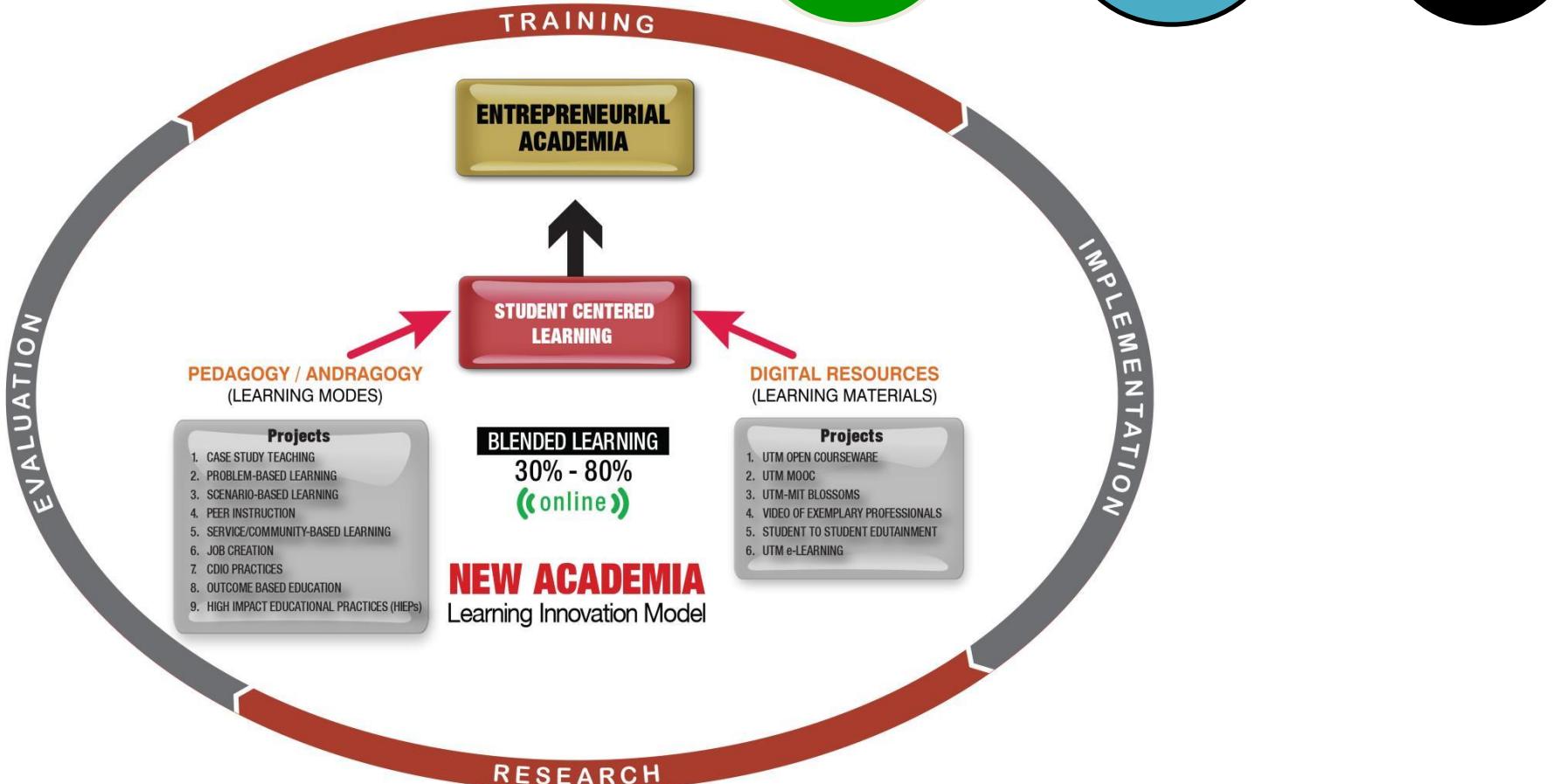
Globalised Online Learning

Online learning which has been implemented in Malaysia for several decades, is the delivery of learning by electronic means typically through the Internet. This instructional model has been instrumental in widening access to education, enhancing the quality of teaching and learning while enabling greater personalisation of student learning. The next horizon for ICT-based learning is Globalised Online Learning (GOL). There are significant opportunities for Malaysian HLIs in embracing the full potential of GOL. Here, the term globalised not only refers to the desire for a global target audience but also the development of e-content that is of international standard.
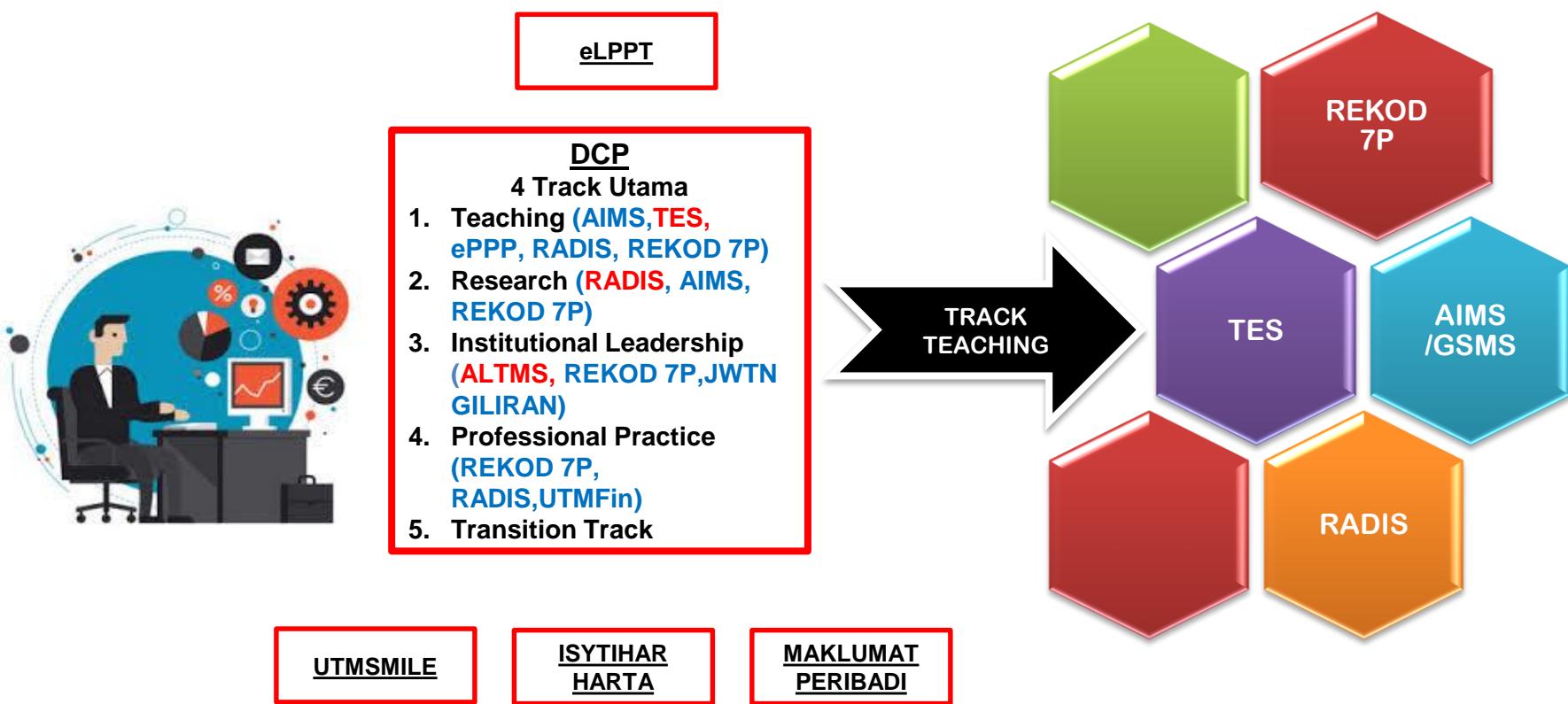
This chapter discusses the importance of this technology-enabled mode of education and where Malaysia currently is in the development of GOL. It proposes key initiatives to improve GOL, in order to enhance the quality of course-delivery, lower the cost of delivery, bring Malaysian expertise to the world, enhance the branding and visibility of Malaysian HLIs as well as to foster life-long learning among Malaysians. Due to its significance in the national policy on GOL, this chapter also covers Massive Open Online Courses (MOOCs).

e-Learning Policy in Malaysian Higher Education Institutions

New Academia Learning Innovation + **Harnessing Talent** = **Excellence in T&L**

TRAINING

IMPLEMENTATION

RESEARCH

EVALUATION

ENTREPRENEURIAL ACADEMIA

STUDENT CENTERED LEARNING

PEDAGOGY / ANDRAGOGY (LEARNING MODES)

DIGITAL RESOURCES (LEARNING MATERIALS)

BLENDED LEARNING
30% - 80%
((online))

NEW ACADEMIA
Learning Innovation Model

Projects
1. CASE STUDY TEACHING
2. PROBLEM-BASED LEARNING
3. SCENARIO-BASED LEARNING
4. PEER INSTRUCTION
5. SERVICE/COMMUNITY-BASED LEARNING
6. JOB CREATION
7. CDIO PRACTICES
8. OUTCOME BASED EDUCATION
9. HIGH IMPACT EDUCATIONAL PRACTICES (HIEPs)

Projects
1. UTM OPEN COURSEWARE
2. UTM MOOC
3. UTM-MIT BLOSSOMS
4. VIDEO OF EXEMPLARY PROFESSIONALS
5. STUDENT TO STUDENT EDUTAINMENT
6. UTM e-LEARNING

High-Impact Educational Practices (HIEP)

First-Year Seminar and Experiences	Common Intellectual Experiences	Learning Communities	Writing-Intensive Courses	Collaborative Assignments and Projects	Diversity/Global Learning	Service Learning, Community-Based Learning	Internships	Capstone Courses and Projects

SUMBER DATA BAGI SISTEM DCP TRACK TEACHING

eLPPT

DCP
4 Track Utama
1. **Teaching (AIMS,TES, ePPP, RADIS, REKOD 7P)**
2. **Research (RADIS, AIMS, REKOD 7P)**
3. **Institutional Leadership (ALTMS, REKOD 7P,JWTN GILIRAN)**
4. **Professional Practice (REKOD 7P, RADIS,UTMFin)**
5. **Transition Track**

TRACK TEACHING

REKOD 7P

TES

AIMS /GSMS

RADIS

UTMSMILE

ISYTIHAR HARTA

MAKLUMAT PERIBADI

PENERANGAN SISTEM TES

eContent (Bonus)

Platform untuk mengumpul maklumat mengenai pensyarah yang membangunkan bahan **e-kandungan asli dan terbuka** untuk kemudahan komuniti bagi tujuan pelaporan dan insentif untuk pembangunan kerjaya pembangun

Blended Learning

Platform untuk melaporkan status Pembelajaran teradun di UTM berdasarkan data daripada https://caps.utm.my/CAPS/elearning/

Technology Usage

Platform untuk mengumpul maklumat mengenai pensyarah yang menggunakan pelbagai teknologi (open educational resource, social media dll) dalam pengajaran dan pembelajaran bagi tujuan pelaporan dan insentif untuk pembangunan kerjaya pensyarah

NALI&HIEPs

Platform untuk mengumpul maklumat pensyarah yang mengamalkan New Academia Learning Innovation dan High Impact Educational Practices (HIEPs) dalam pengajaran dan pembelajaran.

Outcome Based Education (OBE)

Platform untuk mengumpul maklumat mengenai kursus yang selesai menyediakan Course Assesment Report (CAR) dalam system OBE UTM bagi tujuan pelaporan kepada UTM dan KPT.
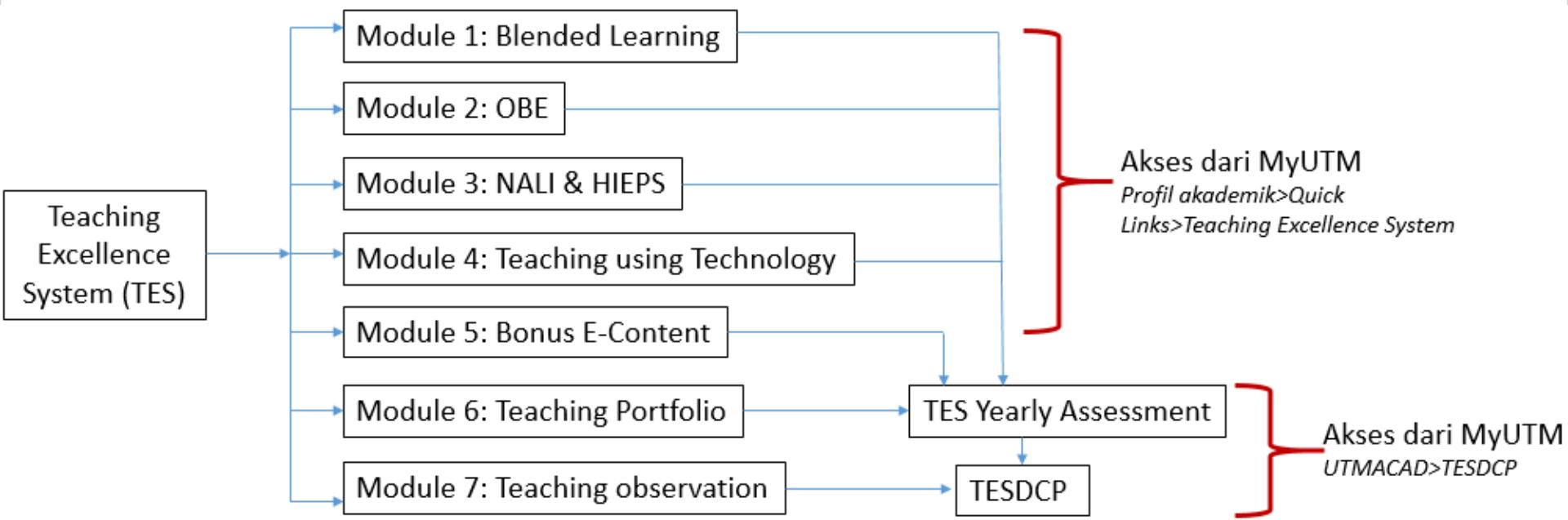
PENERANGAN SISTEM TES

Teaching Portfolio

Platform untuk maklumat pencapaian serta keupayaan staf akademik untuk menguasai **Kompetensi Asas (KA)** dan **Kompetensi Dibezakan (KD)** dalam Pengajaran dan Pembelajaran

Teaching Observation

Platform untuk memasukkan markah penilaian pengajaran daripada pakar dan rakan setugas bagi tujuan kenaikan pangkat

Teaching Excellence System (TES)

- Module 1: Blended Learning
- Module 2: OBE
- Module 3: NALI & HIEPS
- Module 4: Teaching using Technology
- Module 5: Bonus E-Content
- Module 6: Teaching Portfolio
- Module 7: Teaching observation

TES Yearly Assessment

TESDCP

Akses dari MyUTM
Profil akademik>Quick Links>Teaching Excellence System

Akses dari MyUTM
UTMACAD>TESDCP

TES - Blended Learning

Teaching and Learning Unit
UTMLead

New Academia Learning Innovation (NALI)

UTM e-Learning

- A system in which course syllabi, lecture notes, extra learning materials, quizzes, assignments, and discussion forums can be accessed online

- Each registered student is provided with access the course materials at any time from anywhere

- Blended Learning approach – online materials to support traditional teaching methods

- Blended learning is defined as the practice of combining both online and face-to-face learning experiences (30% to 80 % of the course content is delivered online) .

- Dasar e-Pembelajaran Negara (DePAN 2.0)

http://elearning.utm.my/

Based on DePAN:

- **40% Blended Learning 2017**
- **70% by 2025**

UTM e-Learning

Each Public Universities need to ensure that the practice of blended learning (e-Learning) meets predefined conditions.

These conditions are:

EL1 - Provides Courses Framework (L1)

EL2 - Provides learning materials (at least 50% of the total content or 7 units weekly lecture notes)

EL3 – Organize at least 3 online learning activities (during the semester)

EL4 – Using at least 2 online assessment (during the semester)

EL5 - Average access for each student to e-learning (known as Active Index) greater than 28 times during the semester

Blended Learning Operational Definition @ UTM

The practice of blended learning courses offered at UTM were evaluated and reported as follows:

CL1: Fulfils condition EL1 only;

CL2: Fulfils condition EL1 & EL2 / EL1 & EL3 / EL1 & EL4 / EL1 & EL5 ;

CL3: Fulfils condition EL1, EL2 / EL3 / EL4 and EL5 only;

CL4: Fulfils condition EL1, EL2, (EL3 + EL4) > 5;

CL5: All 5 elements of blended learning fulfils;

Courses that belong to CL4 and CL5 level are considered as a blended learning courses.

EL1 - Provides Courses Framework (L1)

EL2 - Provides learning materials (at least 50% of the total content or 7 units weekly lecture notes)

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BLENDED LEARNING OPERATIONAL DEFINITION

A — INFORMATION 1 ITEM
- Course Outline

B — RESOURCES 7 ITEMS
- File
- Page
- URL
- Book
- Folder
- IMS content package
- Label
- RecordingsBN

C — ACTIVITIES 3 ITEMS
- BigBlueButtonBN
- Chat
- Choice
- Database
- External tool
- Feedback
- Forum
- Glossary
- Lesson
- Questionnaire
- Survey
- SCORM package
- Wiki

D — ASSESSMENT 2 ITEMS
- Assignment
- Quiz
- Workshop

E — ACTIVE INDEX
- Average Access 28times per semester
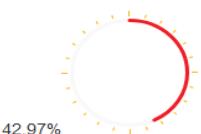
A + B + C + D + E = BLENDED LEARNING@UTM

201620172 | GO! | UPDATE REPORT | PROCESS | Go Back | Logout
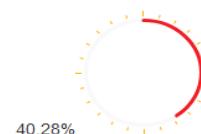
ANNUAL REPORT OF BLENDED LEARNING COURSES FOR 20162017

42.97%
BLENDED UNDERGRADUATE

35.46%
BLENDED POSTGRADUATE

40.28%
TOTAL BLENDED

https://caps.utm.my

Excel

Faculty	Total Courses	Undergraduate		Postgraduate		Blended Learning	
		Total	Blended	Total	Blended	Courses	Percentage (%)
Advanced Informatics School (AIS)	75	0	0	75	49	49	65.33
Biosciences and Medical Engineering (FBME)	125	108	64	17	4	68	54.40
Built Environment (FAB)	250	185	86	65	6	92	36.80
Civil Engineering (FKA)	183	94	40	89	6	46	25.14

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: nihra@utm.my

http://my.utm.my

✉ Teaching Excellence Report

Blended Learning | OBE | NALI & HIEPs | E-Content

Session Semester 2018/2019-2 ▼
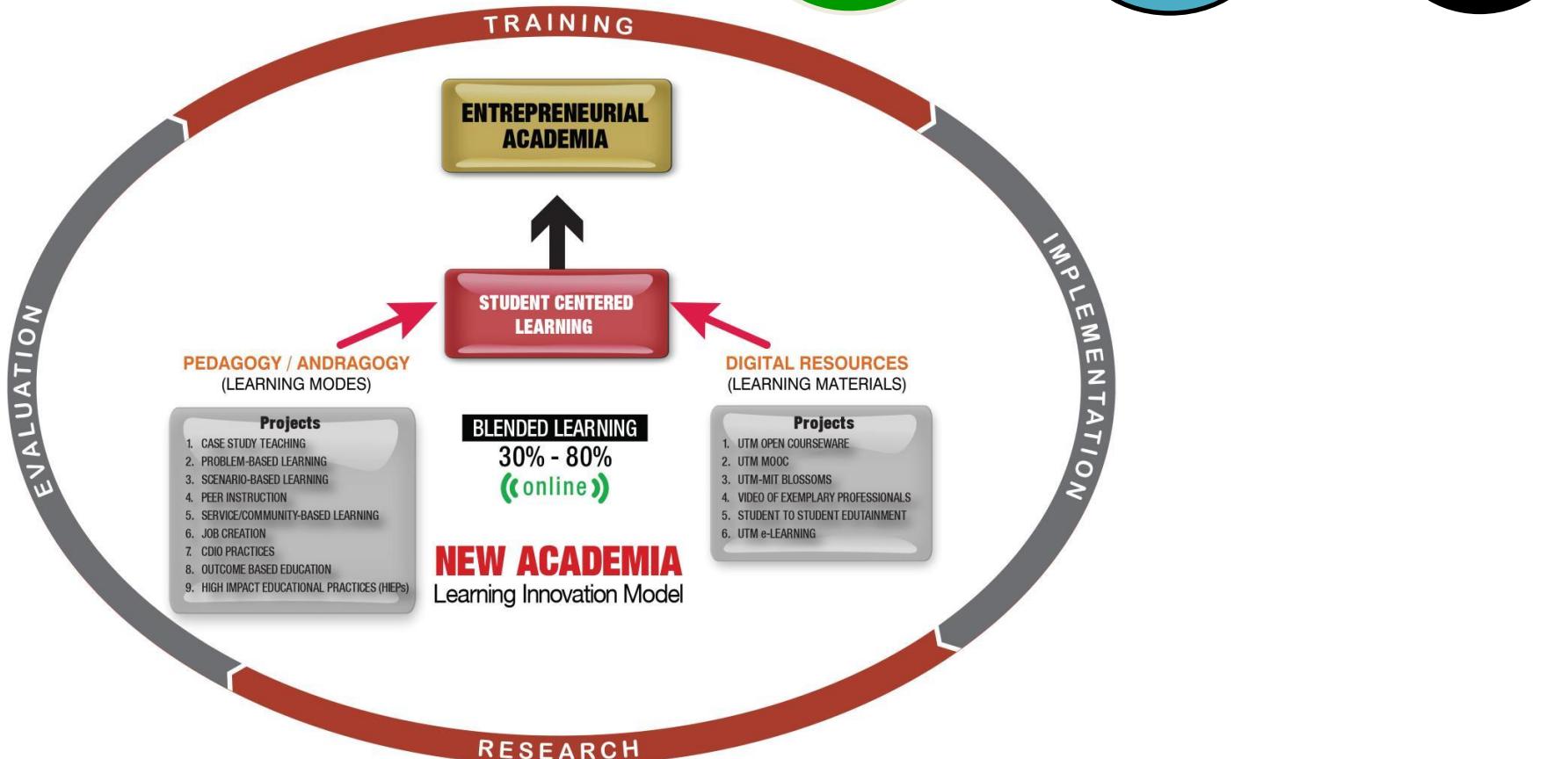
Blended Learning

No.	Course	Section	Faculty Code	Hits	Students	EL1	EL2	EL3	EL4	EL5	Level	Compliance	Date Process
1.	MPPP1223	01	80	6722	14	4	129	38	18	480.14	5	Comply	6/14/2019 6:18:38 AM
2.	MPPU1060	01	80	5856	77	6	101	2	5	76.05	4	Comply	6/14/2019 6:18:38 AM
3.	MPPU1070	01	80	814	77	1	12	5	1	10.57	4	Comply	6/14/2019 6:18:38 AM
4.	MPPU1080	01	80	574	83	4	16	4	2	6.92	4	Comply	6/14/2019 6:18:38 AM
5.	SPPP2343	01	80	2759	35	1	22	10	3	78.83	5	Comply	6/14/2019 6:18:38 AM

TES – NALI & HIEPs

Teaching and Learning Unit
UTMLead

New Academia Learning Innovation (NALI)

New
Academia
Learning
Innovation
+
Harnessing
Talent
=
Excellence
in T&L

TRAINING

IMPLEMENTATION

RESEARCH

EVALUATION

ENTREPRENEURIAL ACADEMIA

STUDENT CENTERED LEARNING

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(LEARNING MODES)

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NEW ACADEMIA
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BILANGAN KURSUS / SEKSYEN YANG MELAKSANAKAN SEKURANG-KURANGNYA 1 AMALAN NALI/ HIEPs MENGIKUT FAKULTI SESI 2017 / 2018 SEMESTER 1

201720181 🔍

BIL	SENARAI FAKULTI	BILANGAN KES / SEKSYEN					
		JUM	UG	%	JUM	PG	%
1	Akademi Bahasa	217	193	88.94	7	7	100.00
2	Fakulti Alam Bina	119	114	95.80	29	29	100.00
3	Fakulti Biosains Dan Kejuruteraan Perubatan	69	64	92.75	9	9	100.00
4	Fakulti Geoinformasi dan Harta Tanah	144	142	98.61	21	21	100.00
5	Fakulti Kejuruteraan Awam						
6	Fakulti Kejuruteraan Elektrik						
7	Fakulti Kejuruteraan Kimia dan Kejuruteraan						
8	Fakulti Kejuruteraan Mekanikal						

201720181 | FAKULTI SAINS | OBE 🔍

SENARAI KURSUS / SEKSYEN YANG MENGAMALKAN KATEGORI NALI OBE FAKULTI SAINS SESI 2017 / 2018 SEM 1

BIL	SUBJEK KOD / SEKSYEN	NO PEKERJA	NAMA PENSYARAH
1	SSCC1003-03	14135	SUSILAWATI BINTI TOEMEN
2	SSCC1003-03	7078	ABD.RAHIM BIN YACOB
3	SSCC1003-04	14135	SUSILAWATI BINTI TOEMEN
4	SSCC1003-04	7078	ABD.RAHIM BIN YACOB
5	SSCC1014-01	12692	SHEELA A/P CHANDREN
6	SSCC1014-01	4476	WAN AINI BT WAN IBRAHIM
	SSCC1014-02	14135	SUSILAWATI BINTI TOEMEN
	SSCC1014-02	2057	MOHD MARSIN BIN SANAGI

NALI & HIEPs

Admin

UTMACAD>NALI

inovatif ● entrepreneurial ● global

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Teaching Excellence Report

Blended Learning   OBE   NALI & HIEPs   E-Content

Session Semester 2018/2019-1 ▼

NALI & HIEPs

No.	Course	Section	NALI & HIEPs
1.	MPPP1223	01	Problem Based Learning, Scenario Based Learning, Peer Instruction, OBE, Capstone project
2.	UHAS2122	04	

NALI & HIEPs

Lecturer

Akses dari MyUTM
Profil akademik>Quick Links>Teaching Excellence System

TES – Outcome Based Education

Teaching and Learning Unit
UTMLead

New Academia Learning Innovation (NALI)

Course Analysis using OBE

Academic Staff Access

ACID Username (without @utm.my) :

ACID Password :

Login Forgot password

Send me an email about this login ☐

Academic ID (ACID) is maintained by the CICT. Access from outside must via https://vpn.utm.my for security reasons.

The system is still under development. Problems may arise from time to time.
Enquiry or reporting issues/problems regarding the application please contact : OBE Admin (obe@utm.my). We will rectify your problem as soon as possible.

The preparation of the Assessments is best performed before the semester.

00544179

http://obe.utm.my

Data diterima secara automatik daripada sistem OBE UTM

http://my.utm.my

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✉ Teaching Excellence Report

Blended Learning | OBE | NALI & HIEPs | E-Content

Session Semester 2018/2019-1 ▼

OBE

No.	Course	Section	CAR Status
1.	MPPP1223	01	Complete
2.	UHAS2122	04	Complete

TES – e-Content (e-Kandungan asli terbuka)

Teaching and Learning Unit
UTMLead

New Academia Learning Innovation (NALI)

e-Kandungan asli terbuka

Bahan e-Kandungan asli terbuka berdasarkan Dasar e-Pembelajaran Negara (DePAN) merangkumi bahan berbentuk digital yang:

- Dibangunkan sendiri oleh pensyarah,

- Tidak melanggar sebarang hakcipta,

- Ditawarkan secara terbuka dalam talian bagi proses pengajaran dan pembelajaran.

- Penawarannya perlu secara terbuka di platform selain e-Learning UTM (bermakna, bahan boleh diakses secara terus oleh sesiapa sahaja).

- Kandungan mestilah lengkap dan membantu mencapai objektif pembelajaran

- Bagi penilaian tahun 2018, pensyarah perlu mengisi maklumat melalui MyUTM portal bagi tujuan semakan dan verifikasi oleh pihak UTMLead melalui JK e-Kandungan Asli. Markah Bonus akan dipaparkan secara automatik dalam e-LPPT bagi staf yang layak.

e-Kandungan asli terbuka

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👤 : Profesor Madya (Ds54)   PHD 14-OCT-2013

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✉ Teaching Excellence Report

| Blended Learning | OBE | NALI & HIEPs | E-Content |

E-Content > E-Content List

Submission Date From : [   ]

Submission Date To   : [   ]

Session/Semester : Choose.. ▼

Subject Code   : Choose.. ▼

Status   : [   ]

Ranking   : [   ]

[Search]

<div style="border:1px solid red; padding:10px;">
Akses dari MyUTM
Profil akademik>Quick Links>Teaching Excellence System
</div>

➕ Add New

No.	Ref.No.	Submission Date	Session Semester	Subject Code	Status	Ranking	Action
1	BN20180003	30/10/2018	201720181	MPPP1223	Approved	I1	

Legends: ✈ = Submit   🗑 = Delete

Prosedur Penilaian

1. Bahan e-Kandungan di muatnaik oleh pensyarah

2. Maklumat pensyarah yang terlibat di rekodkan CTL (sistem dalaman)

3. Penilaian oleh JK Penilaian Bahan e-Kandungan CTL (R1-K3)

4. Markah direkodkan (sistem dalaman) & diserahkan kepada CICT

5. Markah Bonus tertera dalam eLPPT

Tahap bahan e-Kandungan		Asas	Gabungan Tertutup	Gabungan Terbuka	Kiraan Bonus eLPPT (5 Markah)
Reseptif	**Kumpulan**	**Receptive-basic**	**Receptive-closed**	**Receptive-open**	
Pelajar hanya menerima kandungan pengajaran. Aktiviti pelajar dalam objektif pembelajaran (OP) terhad kepada satu atau dua dimensi asas	**Kelas R**	**R1** (20%) • tidak interaktif • tiada aktiviti kumpulan • menggunakan sekurang-kurangnya satu media (atau media yang mudah – contohnya imej jpg + teks) Contoh: OP yang kandungannya disampaikan secara linear	R2 (30%) • tidak interaktif • tiada aktiviti kumpulan • menggunakan sekurang-kurangnya dua (2) media dengan pautan secara dalaman (nota pensyarah / sumber dari UTM) Contoh: OP dengan grafik + video/animasi + pautan.	R3 (40%) • tidak interaktif • tiada aktiviti kumpulan • menggunakan pelbagai media dengan pautan secara dalaman dan luaran Contoh: OP yang kandungannya secara linear dengan pautan secara dalaman dan luaran	R1 = 1 Markah R2-R3 = 2 Markah

Tahap bahan e-Kandungan		Asas	Gabungan Tertutup	Gabungan Terbuka	Kiraan Bonus eLPPT (5 Markah)
Interaktif Dalaman	**Kumpulan**	**Interactive-basic**	**Interactive-closed**	**Interactive-open**	
Terdapat interaksi yang aktif antara pelajar dan komputer. Bahan digunakan sebagai panduan kepada pelajar untuk melaksana objektif pembelajaran (OP)	**Kelas I**	**I1 (50%)** • interaktif • tiada aktiviti kumpulan • menggunakan **sekurang-kurangnya dua (2) media** Contoh: OP berasaskan web/CD interaktif yang mengandungi teks + 1 media lain.	**I2 (60%)** • interaktif • tiada aktiviti kumpulan • menggunakan **pelbagai media dengan pautan secara dalaman** Contoh: OP berasaskan web/CD interaktif yang mengandungi pelbagai media dengan pautan secara dalaman.	**I3 (70%)** • interaktif • tiada aktiviti kumpulan • menggunakan **pelbagai media dengan pautan dalaman dan luaran** Contoh: OP berasaskan web/CD interaktif yang mengandungi pelbagai media dengan pautan secara dalaman dan luaran.	**I1 = 3 Markah** **I2-I3 = 4 Markah**

Tahap bahan e-Kandungan		Asas	Gabungan Tertutup	Gabungan Terbuka	Kiraan Bonus eLPPT (5 Markah)
Koperatif	Kumpulan	Cooperative-basic	Cooperative-closed	Cooperative-open	
ada ciri sumbang saran (brainstorming) dalam OP dan sesi **penyelesaian masalah** yang memerlukan usaha sama/komunikasi dalam kalangan pelajar secara dalam talian.	**Kelas K**	**K1 (80%)** • interaktif • mempunyai aktiviti kumpulan • menggunakan **sekurang-kurangnya dua (2) media** Contoh: OP berasaskan web/CD interaktif dan kolaboratif yang menggunakan sekurang-kurangnya dua (2) media.	**K2 (90%)** • interaktif • mempunyai aktiviti kumpulan • menggunakan **pelbagai media dengan pautan secara dalaman** Contoh: OP berasaskan web/CD interaktif dan kolaboratif yang menggunakan pelbagai media dengan pautan dalaman.	**K3 (100%)** • interaktif • mempunyai aktiviti kumpulan • menggunakan **pelbagai media dengan pautan secara dalaman dan luaran** Contoh: OP berasaskan web/CD interaktif dan kolaboratif yang menggunakan pelbagai media dengan pautan secara dalaman dan luaran.	**K1-K3 = 5 Markah**

VIDEO UTM MIT BLOSSOMS

UTM OPENCOURSEWARE

UTM MOOCs

Paparan markah bonus dalam e-LPPT

				No Record						
4	**PENGAJARAN** (Maksima 5.0%) **E-Content**									

Bil	No. Rujukan	Kategori Projek	Tajuk Bahan	Tarikh Projek	Wajaran	Markah	Status			
1	BC/2016 /00062	E-CONTENT	SPM2102 BAHASA PENGATURCARAAN 1	29/12/2016	20.00	1.00	Disahkan	0.00	-	-
2	BC/2016 /00063	E-CONTENT	APPLICATION OF STATISTICS IN EDUCATIONAL RESEARCH MPPU1034	29/12/2016	20.00	1.00	Disahkan			
							E14K99 - JUMLAH 547095 99 (Markah -)	0.50	-	-
							F05K99 JUMLAH KESELURUHAN BONUS (Peratus 10.0%)	0.50		

TES – DCP (Teaching Portfolio)

Teaching and Learning Unit
UTMLead

New Academia Learning Innovation (NALI)

UTM **TES** Teaching Excellence System
UNIVERSITI TEKNOLOGI MALAYSIA

Course File   Self Assessment & Reflections   Professional Activities   Measures of Student Learning   Yearly Validation   Admin   DR. MOHD NIHRA HARUZUAN BIN MOHAMAD SAID
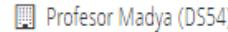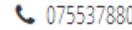
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Center For Teaching And Learning (CTL)

14-OCT-2013

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Teaching Portfolio > Course File

Sesisem : [   ]   Course : [   ]   Search
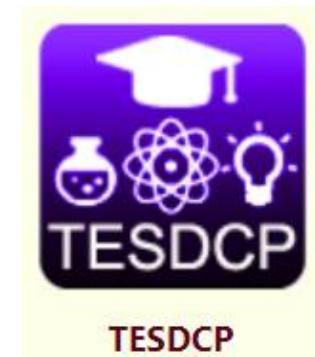
No.	No Sesisem	Section	Code Course	Course
1.	201820192	01	MPPP1223	AUTHORING SYSTEM
2.	201820192	01	SPPP2343	INFORMATION MANAGEMENT SYSTEM AND DATABASE DEVELOPMENT
3.	201820191	01	MPPP1223	AUTHORING SYSTEM
4.	201820191	04	UHAS2122	CRITICAL AND CREATIVE THINKING
5.	201720182	01	MPPP1323	SYSTEM DEVELOPMENT
NextLast				

Course File Rubric

Akses dari MyUTM
UTMACAD > TESDCP

Teaching Excellence System for Competency

- Course File – Course File & CAR

- Self Assessment and Reflections

- Professional Activities

- Measures of Students Learning

TESDCP

Course File and CAR

- Course File:
  - Course Information
  - Final Examination with answer scheme
  - Sample of Notes
  - Sample of quiz/test/assignment
- CAR report from OBE system has to be uploaded to the system

Self Assessment and Reflections

Self-Assessment & Reflection

Year :

| CHOOSE | ▼ |

*Goals of Student Learning

URL (if available)

*Personal Philosophy

URL (if available)

*Belief and practices of assessment and evaluation

URL (if available)

*Self-reflection of teaching development over time and how this relates to future goals (with relevant evidence)

URL (if available)

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Implementation of Non Conventional T&L

DR. MOHD NIHRA HARUZUAN BIN MOHAMAD SAID

8630

Profesor Madya (DS54)

075537880

Center For Teaching And Learning (CTL)

14-OCT-2013

nihra@utm.my

Professional Activities > Implementation of Non Conventional T&L

*Year	CHOOSE ▼
*Session Semester	CHOOSE ▼
*Course	CHOOSE ▼
*Non-conventional T&L Strategy	CHOOSE ▼
*Strategy Evidence	Choose File No file chosen
URL	
Workshop conducted related to non-conventional T&L	CHOOSE ▼
Workshop Evidence	Choose File No file chosen

Back

Feedback and Testimony (From Others)

**DR. MOHD NIHRA HARUZUAN BIN MOHAMAD SAID**

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Measures of Student Learning > Feedback and Testimony (From Others) > Add New

*Year	CHOOSE ▼
Session Semester :	CHOOSE ▼
Course :	CHOOSE ▼
*Name of student/alumni:	
Student matric/IC No :	eg : M1234567 / 120199011001
*Student Evidence(.pdf) :	Choose File No file chosen
	Back

Yearly Validation (ELPPT)

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Yearly Validation

No.	Year	A1	A2	A3	A4	B2	B3	B5	C2	Action	Date
1.	2019	✖ Complete	✖ Complete	✖ Complete	✖ Complete	✖ Complete	✖ Complete	✖ Complete	✖ Complete	➜ Submit	
2.	2018	✔ Complete	✔ Complete	✔ Complete	✔ Complete	✖ Complete	✖ Complete	✖ Complete	✔ Complete	➜ Submit	

Legends:

A1, A2, A3, A4 : Self-Assessment & Reflection   **B2 :** Quality of Course Assessment Report   **B3 :** Quality of Course File   **B5 :** Implementation of Non-Conventional T&L   **C2 :** Feedback and Testimony (From Others)

Yearly validation submission must fulfil the following requirements:

1. Completion is based on UTM Academic Year which include one subject for **semester 1, semester 2** and **semester 3** (if available) of the current yearly validation for **B2, B3** and **B5** . All evidences for **B2, B3** and **B5 (strategy evidence)** must be uploaded.
2. All components from Self-Assessment and Reflection **(A1 until A4)** must be completed.
3. Evidence from Feedback and Testimony **(From Others)(C2)** must be attached.