

**WORK SCHEDULE FOR COURSE REGISTRATION, APPLICATION FOR AWARD OF DEGREE AND EXAMINATION  
FOR TAUGHT COURSE AND TAUGHT COURSE & RESEARCH STUDENTS (MIXED MODE)  
FOR 2023/2024 ACADEMIC SESSION  
UNIVERSITI TEKNOLOGI MALAYSIA**

SEMESTER I						
8 OCTOBER 2023 – 16 MARCH 2024 (UTM JB)   9 OCTOBER 2023 – 17 MARCH 2024 (UTM KL)						
NO.	PROGRAMME	DURATION	WEEK	CAMPUS		REMARKS
				JOHOR BAHRU	KUALA LUMPUR	
1.	Registration of Courses for Semester I, 2023/2024 Session <b>(ONLINE)</b>	2 weeks	-	25 Sep – 8 Oct 2023		<a href="https://my.utm.my">https://my.utm.my</a>  According to the Postgraduate Academic Regulations, students <b>must</b> register courses every semester within the specified dates. Those who fail to register without acceptable reasons will be terminated.  <b>Prophet's Muhammad Birthday</b> 28 Sep 2023
2.	Semester I, 2023/2024 Session Lectures (Part 1)	7 weeks	Week 1 – 7	8 Oct – 25 Nov 2023	9 Oct – 26 Nov 2023	
3.	Deadline for Registration of Courses <b>(ONLINE)</b>	-	-	8 Oct 2023		<a href="https://my.utm.my">https://my.utm.my</a>
4.	Amendments of Course Registration <b>(ONLINE)</b>	1 week	Week 1	9 – 15 Oct 2023		<a href="https://my.utm.my">https://my.utm.my</a>
5.	Deadline of Amendments of Course Registration <b>(ONLINE)</b>	-	Week 2	15 Oct 2023		
6.	Late Registration of Courses <b>(WITH PENALTY)</b>	1 week	Week 2	16 – 23 Oct 2023		A penalty of <b>RM100.00</b> for each course will be imposed for late registration/ amendments.
7.	Deadline for Late Registration of Courses <b>(WITH PENALTY)</b>	-	Week 3	23 Oct 2023 5.00 pm		
8.	Amendments of Courses Registration <b>(WITH PENALTY)</b>	1 week	Week 3	24 – 30 Oct 2023		
9.	Deadline for Amendments of Courses Registration <b>(WITH PENALTY)</b>	-	Week 4	30 Oct 2023 5.00 pm		

**Prepared by:**  
 Academic Management and Convocation Section (AMaCS)  
 Academic Management Division (AMD)  
 Department of Registrar

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				<b>JOHOR BAHRU</b>	<b>KUALA LUMPUR</b>	
10.	Course Withdrawal (TD)	4 weeks	Week 6 – 9	13 Nov – 7 Dec 2023	13 Nov – 8 Dec 2023	Course withdrawal after the Amendments of Course Registration period will not affect the fees for the semester.
11.	Faculty Check and Remind Students Who Did Not Register Any Courses	5 weeks	Week 6 – 10	13 Nov – 14 Dec 2023	13 Nov – 15 Dec 2023	<b>Faculty will contact/email students who did not register any courses. Students who did not give any feedback to the faculty within this period can be terminated.</b>
12.	Application for Deferment or Withdrawal of Programme	7 weeks	Week 6 – 12	13 Nov – 28 Dec 2023	13 Nov – 29 Dec 2023	<b>Deepavali</b> 12 Nov 2023  <b>Christmas</b> 25 Dec 2023
13.	Mid Semester Break, Semester I, 2023/2024 Session	1 week	Week 8	26 Nov – 2 Dec 2023	27 Nov – 3 Dec 2023	
14.	Deadline for Course Withdrawal (TD)	-	Week 9	7 Dec 2023 3.30 pm	8 Dec 2023 5.00 pm	Applications for course withdrawal will not be accepted after this date.  A penalty of <b>RM100.00</b> for each course will be imposed for TD. Last date of applications for course withdrawal with penalty is before the revision week.
15.	Continuation of Semester I, 2023/2024 Session Lectures (Part 2)	7 weeks	Week 9 – 15	3 Dec 2023 – 20 Jan 2024	4 Dec 2023 – 21 Jan 2024	<b>New Year (KL Only)</b> 1 Jan 2024

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16.	Deadline for Application for Deferment or Withdrawal of Programme	-	Week 12	28 Dec 2023 3.30 pm	29 Dec 2023 5.00 pm	
17.	AMD Issues Termination Letter to Students Who Did Not Register Any Courses	1 week	Week 18	4 – 8 Feb 2024		
18.	Revision Week	1 week	Week 16	21 – 27 Jan 2024	22 – 28 Jan 2024	<b>Thaipusam</b> 25 Jan 2024
19.	Final Examination for Semester I, 2023/2024 Session	3 weeks	Week 17 - 20	28 Jan – 20 Feb 2024	29 Jan – 21 Feb 2024	<b>Federal Territory Day (KL Only)</b> 1 Feb 2024  <b>Chinese New Year</b> 10-11 Feb 2024 12 Feb 2024 (KL ONLY)
20.	Final Break Semester I, 2023/2024 Session	4 weeks	Week 20 – 24	21 Feb – 16 Mar 2024	21 Feb - 17 Mar 2024	<b>Ramadan Begins* (Johor Only)</b> 12 Mar 2024
21.	Final date for submission of dissertation	-	-	14 Mar 2024		
22.	Registration of Courses for Semester II, 2023/2024 Session ( <b>ONLINE</b> )	2 weeks	-	TBC		<a href="https://my.utm.my">https://my.utm.my</a>

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