

**(iii) Maps and Aerial Photographs**

Maps and aerial photographs to be included in the thesis should have a written approval by *Ketua Pengarah Pcmetaan Negara*. Application can be made using PPN 14 form available at the Sultanah Zanariah Library. See example in Appendix S.

It is advisable to scan all illustration materials using a scanner and printing them using a high quality color printer.

**1.17 References**

References are detailed description of items from which information were obtained in preparing the thesis. All references must be listed at the end of the text. They should be arranged using one of the methods discussed in Chapter 3.

**1.18 Appendix**

Appendices are supplementary materials to the text. These include tables, charts, computer program listings, and others. The following should be noted:

- (a) Appendix is not a must in a thesis. If necessary, data used for analysis, example of questionnaires, maps, photographs and other materials which are lengthy to be included in the text or materials that are not required implicitly to clarify matters discussed can be accompanied as appendix.
- (b) Appendix can be named as Appendix A, Appendix B, and so on, depends on types and quantity to be included. Specific titles can also be given.