

CHAPTER 2

SIZE AND FORMAT

2.1 Paper and Size

White simile 80 gram high quality A4 size papers (210 x 297 mm) should be used.

2.2 Margin

All pages should be set with the same margin. The left margin should be 4 cm (for binding purposes) and 2.5 cm for the top, right and bottom margins.

2.3 Pagination

Each page of a thesis must be counted and numbered. Pages should be numbered consecutively as shown in Table 1.1. The page numbers should be printed at the top right hand corner, 1.25 cm from the top edge and 2.5 cm from the right edge. Numbering should be as follows: