## 2.5.2 Workshops

The most important participants are likely to be unfamiliar with plans and concepts of development. Facilitators and other project members must be trained to help people get used to the formats being used, and encourage them to put forward their ideas. Standardised base-maps or plans will ensure that all groups produce ideas that can be easily aggregated. Models or cards at the scale of buildings, blocks of buildings or areas of development can help people understand the basic concepts and implications of layout, density and planning.

## Keep it simple, clear and relevant

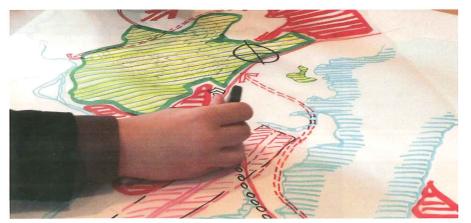


necessary – make sure they are clearly annotated.

Use base-maps where



Photographs, especially aerial photographs, can help people orientate themselves, find their home, their route to work/school, etc.



Use tracing or acetate overlays to try out early ideas.