



Figure 3.35 Photograph of failed filter fabric fence because of abuse.

A project directory is a simple tool. It is merely a directory of the phone numbers, addresses, and fax numbers of the various people involved in the project. The list normally includes the owner's name, the project engineer, the project surveyor, the municipal engineer, the site manager's name (and an alternate or two), as well as any subcontractors or others that might be important. The list should also include the names and information of the regulatory and enforcement personnel.

The directory should include an identification of what each person listed is responsible for or why the name is listed. Such a directory will help in responding to emergencies and problems much faster and more smoothly. This preparation is a key means of avoiding fines and enforcement actions.