**FACULTY OF MECHANICAL ENGINEERING**

**UNIVERSITI TEKNOLOGI MALAYSIA**

 24 October, 2017

**MINUTES OF MEETING NO. 1/2018**

**AIRCRAFT DESIGN II (SKMA 4523)**

 **Date: 12 Oktober, 2017 (Thursday)**

 **Time:**

 **Venue:**

**Attendance**

Profesor XX - Powerplant engineer

Mr Y - Aircraft flight tester

Profesor J - Control engineer

**Agenda:**

**1.**

**2.**

**1.0 Opening speech from lecturers**

**Action: All students**

**2.0 Approval of meeting minutes**

2.1

**Action: All lecturers and students**

**3.0 Matters arising**

**3.1 *Department of fuselage***

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Details** | **Actions** | **Person in charge** |
| 1. |  |  |  |

**3.2 *Department of wing***

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Details** | **Actions** | **Person in charge** |
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|  |  |  |  |

**4.0 Adjournment of meeting**

The meeting was adjourned at 4.50 pm.

**Prepared by:**

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**Mariaty binti Mansor**

Secretary

**Checked and approved by:**

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**Dr. Wan Zaidi bin Wan Omar**

Lecturer

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**Ir. Dr.-Ing. Mohd Nazri bin Mohd Nasir**

Lecturer