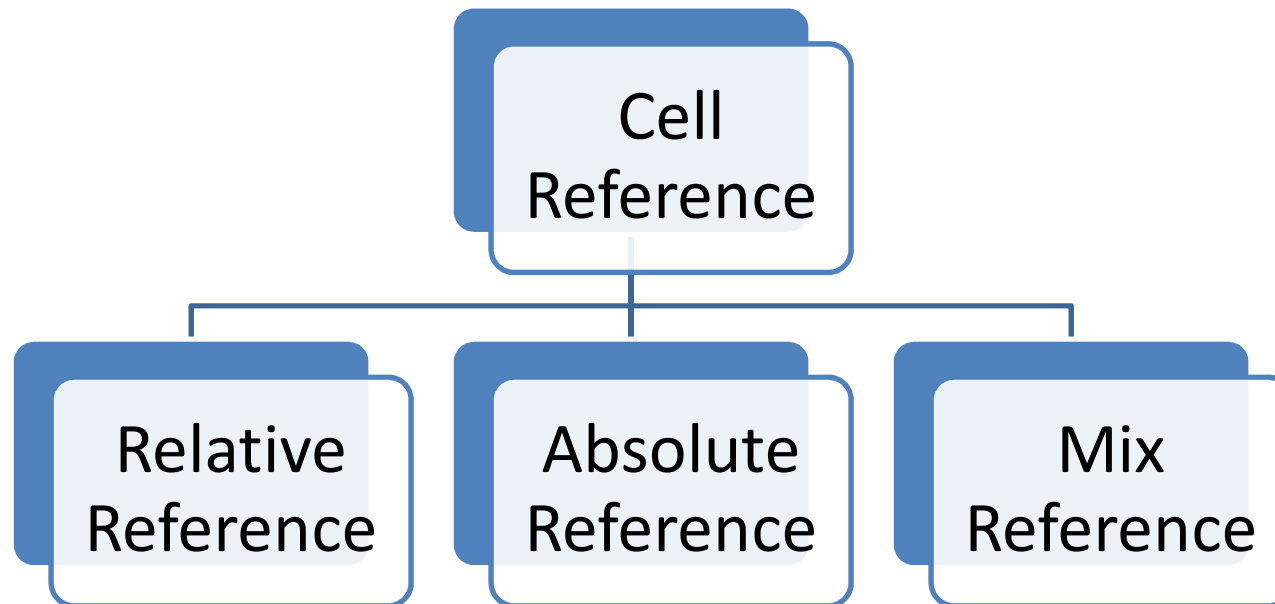


Cell References in Excel



By default, Excel uses relative references.

place a \$ symbol in front of the column letter **AND** row number Eg. \$H\$3.

➔ Fixed col H and row 3

place a \$ symbol in front of the column letter **OR** row number

Eg. \$H3.

➔ Fixed col H but not row

Eg. H\$3.

➔ Fixed row 3 but not col H

Note

Tip1:

Press F2 to see which cells are being referred to

Tip 2:

Highlight cell reference and Press F4 to change cell reference to cell reference with dollar signs for row and column

Eg. If a cell referred is H3, Highlight **H3** and press F4
→ Cell reference H3 will change to \$H\$3