

**POST MODULE ASSESSMENT (PMA)**

**SEMESTER 3 – 2021/2022 SESSION**

COURSE CODE : FRSB/FRSS 2073

COURSE NAME : PROJECT MANAGEMENT

PROGRAMME : EXECUTIVE DIPLOMA (EDEBM/EDOSHM)

DURATION : 4 WEEKS

DATE : 16 OCTOBER 2022

**INSTRUCTION TO CANDIDATES:**

**Answer the question and read the PMA’s requirement.**

(You are required to write your name and your lecturer’s name on your answer script)

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| --- | --- | --- |
| NAME | : | …………………………………………………………………………………..………… |
| I.C NO.  | : | ……………………………………………………………………………………………… |
| YEAR / COURSE | : | ……………………………………………………………………………………………… |
| STUDENT’S SECTION | : | ……………………………………………………………………………………………… |
| LECTURER’S NAME | : | ……………………………………………………………………………………………… |

***This PMA question consists of (2) printed pages only including the cover page***

**Question**

Identify and choose **ONE** relatively simple and comprehend project that you have the access of information. The project could be a completed project, in progress or under construction project, or a proposed your own project.

The example of the project including IT system development, building or infrastructure construction, housing renovation, plant maintenance, production line extension, human resource development (set up tanning, set up company dinner, etc.), TQM development, to set up a small business (laundry service, kiosk, burger stall, etc.) or any other activity that can be considered as a project.

You are required to write a complete report of the project you that you chose by including and elaborating the following information.

1. Back ground of the project
2. Feasibility study or justification of the project
3. Project organisation structure (chart)
4. Determine project stakeholders
5. Project scope
6. Project risk analysis and mitigation strategy
7. Project plan or schedule
8. Project closure
9. References

Include any related diagram, table or documents in your report. Your report should be neatly presented using Calibri/Areal/Time New Roman font size of 11 and 1.5 spacing. The number of pages within 10 to 20 pages.

**--END OF QUESTION--**

**Evaluation Criteria**

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| **CLO** | **PLO** | **Criteria** | **Marks (%)** |
| CLO1  | PLO1 | Philosophy and principles project management | 20 |
| CLO1 | PLO2 | Project planning and execution | 30 |
| CLO2 | PLO3 | Apply project management tools | 30 |
| CLO3 | PLO4 | Format and report delivery  | 20 |
| **TOTAL** | **100%** |