

Form J

Chief Executive Officer Malaysian Qualifications Agency Mercu MQA

No. 3539, Jalan Teknokrat 7

Cyber 5

63000 Cyberjaya Selangor Darul Ehsan

# APPLICATION FOR REPLACEMENT OF CERTIFICATE

*(Please tick [/] here appropriate)*

* Certificate of Provisional Accreditation
* Certificate of Accreditation
* Certificate Self-Accreditation Status
* Certificate of Accreditation of the Criteria and Procedures for the Recognition of a Person’s Prior Learning
* Certificate of Accreditation of the Criteria and Procedures for Credit Transfer Between Accredited Programmes or Qualifications
* Certificate of Evaluation

Name Of Applicant/Higher Education Provider: …………………………………………………………………..

Address: ……………………………………………………………………………………………………………….

Telephone No.: ............................... Fax No.: ........................ E-mail Address: ………………

# Contact Person:

Name (Title):……………………………………………………………………………………………………………

Designation:……………………………………………………………………………………………………………

Telephone No.: ............................... Fax No.: ........................ E-mail Address: ………………

Reason for Replacement of Certificate: ………………………………………………………………………….

Accreditation Reference No.: ……………………………………………………………………………………….

Previous Certificate of Accreditation Serial No.: ………………………………………………………………….

Date of Accreditation: .………………………………………………………………………………………………

# Also enclosed are:

*(Please tick [/] where appropriate)*

* + Original Certificate of Accreditation (Bahasa Melayu and English version);

**NOTE: Application will not be processed as long as the original certicate is not returned**

* + A copy of Extention Accreditation Date Letter from MQA;
	+ A statutory declaration or police report regarding the destroyed or lost certificate of accreditation or a statement specifying any other reasons for the application and a copy of the said statutory declaration or police report (for destroyed or lost certificate of accreditation cases or any other reasons or application); and
	+ A copy of payment made through JomPay and Local Order (LO) addressed to the “Malaysian Qualifications Agency”.

Total Fee:

* + RM 100.00 (Replacement of Certificate)

Official stamp:

………………………………............. Signature and officer’s name

Date:

# For office use only:

*(Please tick [/] where appropriate)*

* Original Certificate of Accreditation (Bahasa Melayu and English version);
* A copy of Extention Accreditation Date Letter from MQA (if applicable);
* A statutory declaration or police report regarding the destroyed or lost certificate of accreditation or a statement specifying any other reasons for the application and a copy of the said statutory declaration or police report (for destroyed or lost certificate of accreditation cases or any other reasons or application); and
* A copy of payment.

Name of the Receiving Officer: ……………………………..

Signature: ……………………………………………………..

Date: …………………………………………………………...