GUIDELINES TO FORMATTING ARTICLES

This is The Place for The Title in Capitalize Each Word,

Bold, 12 Point and Times New Roman [use title style]

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# ABSTRACT [heading style]

**[use abstract style]** An abstract should be placed here and written in italic Times New Roman font size 10 and not more than 200 words. The layout should be justified, i.e. aligned at both the left and right margins. The abstract should not only indicate the subject and scope of paper but also summarize the conclusion. A good abstract should have these five components: Introduction, Problem Statement, Aim of study, Methodology and Results.

**Keywords:** 3 to 5 Keywords; Separated by Semi Colon; Capitalized Each Word.

# INTRODUCTION [1.0 Heading 1 style]

**[Normal style for all text paragraph]** The first sentence in each paragraph after new heading should be indented 0 cm. The main text of the manuscript must begin with an introduction and end with conclusions. It should be written in UK English, A4 paper using Microsoft Word, font Times New Roman 11 pt. The margins of the article should be 2.54 cm top, 3.18 cm bottom, 4.45 cm left and 2.54 cm right.

The first sentence in the following paragraph should be indented 0.5 cm (use tab key). Single column with single line spacing should be used throughout. No spaces are to be left between the paragraphs. Lines of text should cover the entire page length. Do not begin a new section directly at the bottom of a page – it is preferable to transfer the heading to the top of the next page.

The length of the full paper should be between **6 to 8 pages**. The references should be cited using square bracket [1].

# TABLES AND FIGURES [1.0 Heading 1 style]

Tables and figures should be arranged throughout the text and it is preferable to include them on the same page as they are first discussed.

## Tables [1.1 Heading 2 style]

The first sentence in each sub-topic should be indented 0 cm. All tables should be kept simple and clear, and should be referred in the text. Tables should be presented in the form shown in Table 1.

Table1: Please submit tables as editable text and not as images **[use figure style]**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Column 1 | Column 2 | Column 3 |
| Item 1 | 1 | 234 | 567 |
| Item 2 | 789 | 879 | 678 |
| Item 3 | 345 | 876 | 789 |

The next paragraph should be indented 0.5 cm and single line spacing should be given after the table.

## Figures and Graphics

All figures submitted should be high in quality, one piece of illustration and labels, wrapped to "inline with text" and presented in black and white prints. Explanations and lengthy description should be placed in the text rather than within figures.

Figure 1: A short caption of the figure should be centered with font size 10 pt. **[figure style]**

All illustrations and photographs must be numbered consecutively as it appears in the text and accompanied with appropriate captions below it as shown in Figure 1. All illustration should be clearly displayed by leaving a 1 line spacing above and below them. Any labels inside the illustration must use font Times New Roman 9 pt.

## Equations

Equations must be type written and special symbols must be identified properly. Do not use image. The special symbols used should be defined where they first appear, and arranged alphabetically at the end of the paper in a section titles Nomenclature, placed before References section.

(1)

(2)

Mathematical expression for Equations (1) and (2) should align with the subtopic title and the equation numbers are aligned to the right.

# ACKNOWLEDGEMENTS

Acknowledgement of not more than half a manuscript page may be included in a paper, and should be placed between the CONCLUSIONS and the REFERENCES section.

# REFERENCES

Citation in text **[use bracket format [1] ref]**

Please ensure that every reference cited in the text is also present in the reference list (and vice versa). Any references cited in the abstract must be given in full. Basically, this article used IEEE reference style and written using font size 9. Please do not use *et al.* in the reference list and all names of authors must be written. Please provide at least 10 references and must be current, i.e. the latest five years. Example of reference as follows:

E-Journal/ Journals

1. H. Ayasso and A. Mohammad-Djafari,"Joint NDT Image Restoration and Segmentation Using Gauss–Markov–Potts Prior Models and Variational Bayesian Computation," *IEEE Transactions on Image Processing*, vol. 19, no. 9, pp. 2265-77, 2010. [Online]. Available: IEEE Xplore, http://www.ieee.org. [Accessed Sept. 10, 2010].
2. J. R. Beveridge and E. M. Riseman, "How easy is matching 2D line models using local search?" *IEEE Transactions on Pattern Analysis and Machine Intelligence*, vol. 19, pp. 564-579, June 1997.

Book Chapter or Edited Volume

1. A. Rezi and M. Allam, "Techniques in array processing by means of transformations" in *Control and Dynamic Systems*, Vol. 69, Multidemsional Systems, C. T. Leondes, Ed. San Diego: Academic Press, 1995, pp. 133-180.

Books

1. U. J. Gelinas, Jr., S. G. Sutton, and J. Fedorowicz, *Business Processes and Information Technology*. Cincinnati: South-Western/Thomson Learning, 2004.

Conference Proceedings

1. T. J. van Weert and R. K. Munro, Eds., *Informatics and the Digital Society: Social, ethical and cognitive issues*: IFIP TC3/WG3.1&3.2 Open Conf. on Social, Ethical and Cognitive Issues of Informatics and ICT, July 22-26, 2002, Dortmund, Germany. Boston: Kluwer Academic, 2003.

Thesis

1. M. W. Dixon, "Application of neural networks to solve the routing problem in communication networks," Ph.D. dissertation, Murdoch Univ., Murdoch, WA, Australia, 1999.